

**University of North Texas Health Science Center
Graduate Council Meeting
March 10, 2011**

RECORDING: Carla J. Lee
PRESIDING: Jamboor K. Vishwanatha
PRESENT: Berg, Cunningham, Daudt, Gwartz, Kaman, Kemp, Lee, Planz, Poteet, Prokai, Smith, Sumien, Vishwanatha and Warren
ABSENT: Basu, Clark, Crusier, Forster, Fulda, Griffith, Schetz, Siede and Stille
GUEST: Jamie Furrh

MEETING TIME: 3:07 – 4:10 PM
MEETING LOCATION: EAD-810

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Approval of January 2011 Meeting Minutes	Dr. Cunningham moved to approve the January 2011 meeting minutes. Dr. Kaman seconded. <u>Motion carried.</u>	Post to GSBS website.	Ms. Lee
Major Professor Designation Form	Ms. Furrh suggested a change to the Major Professor Designation form regarding embargo options for thesis and dissertation publication. Dr. Planz moved to approve the change. Dr. Kaman seconded. <u>Motion carried.</u>	Update form and post to GSBS website.	Ms. Lee
Library Update	Ms. Smith updated the council about continuing changes with journal collections due to budget cuts for the library.	No action required.	
Application Tracking and Recruiting	Ms. Lee updated the council regarding the progress of the admissions committees. Dr. Vishwanatha announced the resignation of Pieter Vermeulen who has served the past 18 months as the graduate recruitment specialist.	No action required.	
FGEN Master's Program Changes	Dr. Planz discussed proposed changes to the FGEN curriculum to meet FEPAC accreditation standards. Dr. Planz moved to approve the changes. Dr. Sumien seconded the motion. <u>Motion carried.</u>	Update FGEN curriculum website	Ms. Lee
Course Inventory	Dr. Planz moved to approved the Requests for Changes in Existing Courses for FGEN 5401 and FGEN 5201. Dr. Berg seconded the motion. <u>Motion carried.</u>	Submit changes to registrar. Send signed documents to Dr. Planz for accreditation documentation.	Ms. Lee

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FTE Requirements at Texas HSCs	Dr. Vishwanatha discussed FTE requirements of the other health science centers in Texas with graduate schools of biomedical sciences and relative tuition costs. Dr. Prokai moved to approve changing the UNTHSC/GSBS policy to require degree candidates to register for 9 SCH in long semesters and 6 SCH in summer semesters (an increase of 3 SCH each long semester) beginning with the Fall 2011 entering students. Dr. Gwartz seconded. <u>Motion carried.</u>	Revise catalog text to reflect new policy for 2011-12 catalog.	Ms. Lee
Criteria for Dean's Awards for Excellence	Council reviewed the criteria for selecting Dean's Awards for Excellence in Academics and Research. Dr. Planz moved to approve the criteria presented. Dr. Kaman seconded. <u>Motion carried.</u>	Send call for nominations to advisors. Solicit nominations from program faculty and submit one candidate from each program for each award by March 31.	Ms. Lee Advisors
Graduate Student Association	Mr. Poteet announced that the GSA will be hosting the following events: - fundraiser on 3/24/11 at Dos Gringos benefiting the American Cancer Society's Relay for Life - RAD after party at the Wild Rooster on 4/1/11. - Dr. Minz's presentation on alternate careers in science on 4/20/11 at noon in Luibel Auditorium	No action required.	

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Announcements	- Outstanding Faculty Seminar, 3/14/11, 3:00 pm, Luibel Auditorium with reception following in atrium - TBL Workshop, 3/24-25/11 in MET Auditorium - GSBS Awards Program, 5/6/11, 5:00 pm, MET Auditorium - Katy Kemp reminded faculty to refer requests for disability accommodations to the Center for Academic Performance	No Action Required	
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