

**Notification to the Institutional Biosafety Committee**  
**Use of non-hazardous animal samples and storage only of biological samples**

Principal Investigator:	
Department:	
Email:	
Building/room number(s)	

This form is to be used to notify the IBC of use at the HSC campus of non-hazardous animal samples and storage only of biological material. This form should be used by laboratories that only use non-Hazardous animal samples, if hazardous animal samples are used then an IBC protocol needs to be submitted to cover all samples used in the laboratory.

This form should be used for storage of biological samples that are not currently handled in the laboratory. If those samples are removed from storage for use, then an IBC protocol needs to be submitted prior to use.

**Definitions:**

**Non-hazardous animal samples** are any tissues, organ, carcasses, bodily fluids, or feces from animal studies excluding NHPs in which the animals have not been exposed to recombinant material, infectious agents, toxins, prions, chemicals or radioisotopes.

**Storage only of biological samples**, these are animal samples, human samples, recombinant material, infectious agents, toxins, or prions from previous experiments that are not currently being used and are placed in long term storage.

Submit all materials to [ibc@unthsc.edu](mailto:ibc@unthsc.edu).

**Non-hazardous animal samples**

IACUC study #: \_\_\_\_\_  
 Animal species: \_\_\_\_\_

Field collected animal samples  
 Animal species: \_\_\_\_\_  
 Location: \_\_\_\_\_

Collaborator provided  
 HSC IACUC study #: \_\_\_\_\_  
 Animal species: \_\_\_\_\_  
 Non-HSC collaborator institution: \_\_\_\_\_

**Storage only of biological samples**

Human Cell Line  Animal Cell Line  
 Recombinant material: \_\_\_\_\_  
 Viral vectors: \_\_\_\_\_  
 Infectious agents: \_\_\_\_\_  
 Toxins: \_\_\_\_\_  
 Prions: \_\_\_\_\_  
 Other: \_\_\_\_\_  
 Biosafety Level: \_\_\_\_\_

Additional sample names, (if needed)  
 \_\_\_\_\_

Investigator: \_\_\_\_\_ Date: \_\_\_\_\_

The notification to the IBC has been reviewed and approved by the UNTHSC Institutional Biosafety Committee.

Authorized IBC Member: \_\_\_\_\_ Date: \_\_\_\_\_

06/10/2025

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[Environmental Health and Safety](#)