

Legacy Diploma Copy Request

Official & Unofficial Copies of Diploma

(For Graduates of Spring 2024 and Prior ONLY)

Registrar and Student Records Office, SSC 240
 3500 Camp Bowie Blvd.
 Fort Worth, TX 76107-2699
 (817) 735-2201
 Fax (833) 431-1243/ADA (855) 604-0915
 registrar@unthsc.edu

NOTE: Graduates after Spring 2024 please visit our [CeDiploma](#) webpage.
 Questions regarding data collected may be directed to the Registrar. (HB 1922)

Student ID OR Social Security Number		Date of Birth	Program <input type="checkbox"/> Texas College of Osteopathic Medicine <input type="checkbox"/> College of Biomedical & Translational Sciences <input type="checkbox"/> College of Public Health <input type="checkbox"/> College of Health Professions (PA, DPT, & MSLS) <input type="checkbox"/> System College of Pharmacy
Last Name	First Name	Middle Name	
E-mail	Daytime Telephone Number		
Other Names Used While Enrolled at HSC		Graduating Year	

I would like to request:

Official Diploma Copy

*Copy of diploma printed on plain white 8.5 x 11 paper.
 Official copies include seal, certification, and registrar's signature
 and are only available via mail or pick up in person.*

Unofficial Diploma Copy

*Copy of diploma printed on plain white 8.5 X 11 paper or in PDF
 format. Unofficial copies do not include seal, certification, and
 registrar's signature and can be emailed as a PDF or faxed.*

Official Diploma Copy

Number of copies: _____

Unofficial Diploma Copy

Number of copies: _____

Delivery Method:

☐ I would like to pick up my documents **in person**.
*(Please bring a photo ID to the front desk of Registrar
 and Student Records Office for document pick up.)*

☐ Fax to:
 Attn: _____
 Fax Number: _____

☐ Mail to: _____

☐ Email to: _____

**I certify that I am the person whose name appears on the name line of this form,
 and do hereby authorize release of my academic records via the method listed above.**

Signature _____

Date _____

Please allow 3 - 5 business days for request completion.

For Office Use Only

Date Request Completed _____